# Managers’ Weekly Report & QA Metrics

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| Work Beginning: 24/02/2014 | Work Summary | * Working with James JavaFX coding (Display Slide) * Checked Github and Jira services (are active daily) * Keep copies of the code file(20/02/2014, 23/02/2014) |
| Issues | * Code could not be tested using JUnit * Steve had problems with Jira (Dev. Manager sorted in a day?) |
| Work Beginning: 03/03/2014 | Work Summary | * Checked Github and Jira services (are active daily) * Financial report 2 Utilities contribution * Backup copies of code (03/03/2014, 06/03/2014,08/03/2014) * Researching on “How to access files using http in JavaFX” * Forwarded supervisor links to create Github account. |
| Issues | * No reported problems with Github and Jira (to clarify communication method issue?) |

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| Work Beginning: 10/03/2014 | Work Summary | * Confirmed with Dev. Manager Supervisor account in-order now. * Checked Github and Jira services (that are active daily) * Backup copies of the code file(12/03/14 and 13/03/14) * Audio Code to align to our PWS (now Sprint 3 ) |
| Issues | * No reported problems with Github for week ending 16/03/14 * Reported problems with Jira (DashBoard) on 15/03/14 |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Tool failures | Keep a record of what failed and restoration time | Yes. Failure reported on 15/03/14 and rectified on 16/03/14(Await Dev Manger on reporting function for Github.) |
| Company satisfaction | Internal feedback from tools | Yes. Weekending 16/03/14 our company has been able to use these services (backup and storage of code and documents). |

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| Work Beginning: 17/03/2014 | Work Summary | * Checked Github and Jira services (that are active almost on daily basis) * Backup copies of the code file dated (18/03/14 and 23/03/14). * Worked on Audio Code with Sam (now Sprint 3 ). |
| Issues | * No reported problems with Github and Jira for week ending 23/03/14 |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Tool failures | Keep a record of what failed and restoration time | Yes -no reported failures. (Await on reporting function for Github.) Current reporting method is through emails from departments. |
| Company satisfaction | Internal feedback from tools | Yes. Weekending 23/03/14 the tools have been available for company use with no reported issues. |

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| Work Beginning: 24/03/2014 | Work Plan | * Checked Github and Jira services (that are active almost on daily basis) * Backup copies of the code file(25/03/14 and 29/03/14) * Worked on Audio Code with Sam (now Sprint 3 ) |
| Issues | No issues |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Tool failures | Keep a record of what failed and restoration time | Yes -One reported failure on GitHub not synchronizing due to file naming convention between Mac and Windows. Rectified on 26/03/14. (Await Dev Manger’s response on reporting function in Github.) |
| Company satisfaction | Internal feedback from tools | Yes. Weekending 30/03/14 the tools have been available for company use with minimal disruptions. |

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| Work Beginning: 31/03/2014 | Work Summary | * Checked Github and Jira services (that are active almost on daily basis) * Stored Backup copies of the code file(04/04/14) * Completed AudioHandler Class and still to complete the integration with Sam (now Sprint 3 ) |
| Issues | Have not managed to integrate due to issues with the Slideshow Class errors. To meet up with Jonathan for assistance in this matter. |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Tool failures | Keep a record of what failed and restoration time | Yes -Nil reported failures on GitHub and Jira  (Await Dev Manger’s response on reporting function in Github.) |
| Company satisfaction | Internal feedback from tools | Yes. Weekending 06/04/14 the tools have been available for company use without disruptions. |

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| Work Beginning: 07/04/2014 | Work Summary | * Checked Github and Jira services (that are active almost on daily basis) * Stored Backup copies of the code file (07/04/14,10/04/14 and 12/04/14) * Completed AudioHandler Class now working on Audio Controller + Sprint 4 with Sam |
| Issues |  |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Tool failures | Keep a record of what failed and restoration time | Yes -Nil reported failures on GitHub and Jira  (Await Dev Manger’s response on reporting function in Github.) The current situation  Is such that everybody is busy and sourcing for a better  Software reporting function is not critical. Will continue with the current reporting method. Whenever a better method is found everyone will advised. |
| Company satisfaction | Internal feedback from tools | Yes. Weekending 13/04/14 the tools have been available for company use without disruptions. |

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| Work Beginning: 14/04/2014 | Work Summary | * To check Github and Jira services (that are active almost on daily basis) * To Backup copies of the code file(at least twice a week) * To complete AudioHandler Class integration with Sam (now Sprint 3 ) |
| Issues |  |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Tool failures | Keep a record of what failed and restoration time | Yes -Nil reported failures on GitHub and Jira  (Await Dev Manger’s response on reporting function in Github.) |
| Company satisfaction | Internal feedback from tools | Yes. Weekending 09/04/14 the tools have been available for company use without disruptions. |